Greenville, Michigan

Financial Statements and Additional Information Year Ended June 30, 2007 Michigan Department of Treasury 496 (02/06)

#### **Auditing Procedures Report**

ssued under P.A. 2 of 1966, as amended and P.A. 71 of 1919, as amended.							
Local Unit of Government Type			Local Unit Name		County		
☐County	□City	∏Twp	∐Village	⊠Other	☑Other Central Area Michigan Works! Consortium		Montcalm
Fiscal Year End Opinion Date				Date Audit Report Submitted to State	<del>-</del>		
June 30, 2	007		January 1	1, 2008		1-17-08	

We affirm that:

We are certified public accountants licensed to practice in Michigan.

We further affirm the following material: "no" responses have been disclosed in the financial statements, including the notes, or in the

			the following material, The Tesponses have been disclosed in the financial statements, including the notes, of in the Letter (report of comments and recommendations).
	YES	9	Check each applicable box below. (See instructions for further detail.)
1.	×		All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.
2.	X		There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.
3.	$\times$		The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.
4.	×		The local unit has adopted a budget for all required funds.
5.	×		A public hearing on the budget was held in accordance with State statute.
6.	×		The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.
7.	X		The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.
8.	X		The local unit only holds deposits/investments that comply with statutory requirements.
9.	X		The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the <i>Bulletin for Audits of Local Units of Government in Michigan</i> , as revised (see Appendix H of Bulletin).
10.	X		There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that ha not been communicated, please submit a separate report under separate cover.
11.	X		The local unit is free of repeated comments from previous years.
12.	X		The audit opinion is UNQUALIFIED.
13.	X		The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).
14.	×		The board or council approves all invoices prior to payment as required by charter or statute.
15	(C)		To our knowledge, bank reconciliations that were reviewed were performed timely

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a

I, the undersigned, certify that this statement is complete and accurate in all respects.

description(s) of the authority and/or commission.

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We have enclosed the following:	Enclosed	Not Required (enter a brief justification)				
Financial Statements	$\boxtimes$					
The letter of Comments and Recommendations		Comments and Recommendations are not necessary for current audit				
Other (Describe)						
Certified Public Accountant (Firm Name)	Telephone Number					
Wipfli LLP		608.274.1980				
Street Address		City		State	Zip	
2901 West Beltline Highway, Suite 201		Ma	adison	WI	53713	
Authorizing CPA Signature	Prin	Printed Name		License Number		
1 Jenest Falul, CPA	De	Denes L. Tobie		1101027328		

Financial Statements and Additional Information Year Ended June 30, 2007

### **Table of Contents**

Independent Auditor's Report	1
Management's Discussion and Analysis	3
Basic Financial Statements - Government-Wide Financial Statements	
Statement of Net Assets	9
Statement of Activities	10
Balance Sheet - Governmental Fund	11
Reconciliation of Balance Sheet - Governmental Funds to the Statement of Net Assets	12
Statement of Revenue, Expenditures, and Changes in Fund Balance -	
All Governmental Fund Types	13
Reconciliation of Statement of Revenue, Expenditures, and Changes in Fund Balance	
of Governmental Funds to the Statement of Activities	14
Notes to Financial Statements	15
Additional Information	
Schedule of Expenditures of Federal Awards and Other Financial Assistance	21
Budgetary Comparison Schedule - General Fund	24
Dudgowiy Companion Communication	
Independent Auditor's Report on Internal Control Over Financial Reporting and on	
Compliance and Other Matters Based on an Audit of Financial Statements Performed in	
Accordance With Government Auditing Standards	25
Accordance with Government Hunting Bullium as	
Independent Auditor's Report on Compliance With Requirements Applicable to	
Each Major Program and Internal Control Over Compliance in Accordance With	
OMB Circular A-133	27
UMB Circular A-133	
G. 1. 1. 1. C.P.'. 1'	20
Schedule of Findings and Questioned Costs	



Independent	Auditor's	Report
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Board of Directors Central Area Michigan Works! Consortium Greenville, Michigan

We have audited the accompanying financial statements of the governmental activities and the major fund of Central Area Michigan Works! Consortium as of and for the year ended June 30, 2007, as listed in the table of contents. These financial statements are the responsibility of Central Area Michigan Works! Consortium's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Central Area Michigan Works! Consortium as of June 30, 2007, and the changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 11, 2008, on our consideration of Central Area Michigan Works! Consortium's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Management's Discussion and Analysis on pages 3 through 8 and the budgetary comparison information on page 24 are not a required part of the basic financial statements but are additional information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consist principally of inquiries of management regarding methods of measurement and presentation of the required additional information. However, we did not audit the information and express no opinion on it.

Our audit was performed for the purpose of forming an opinion on the financial statements that collectively comprise the Central Area Michigan Works! Consortium's basic financial statements. The accompanying schedule of expenditures of federal awards and other financial assistance, Schedule A-1 to A-3, which includes the requirements of U.S. Office of Management and Budget Circular A-133, <i>Audits of States, Local Governments, and Non-Profit Organizations</i> , is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.
Wepfli LLP
Wipfli LLP
January 11, 2008 Madison, Wisconsin

Management's Discussion and Analysis

### Financial Highlights

- The Central Area Michigan Works! Consortium's (CAMWC) net assets increased \$29,173 as a result of this year's operations. Net assets at the beginning of the year were \$111,718 and ending net assets were \$140,891.
- Grant revenue increased \$4,362,567 (58.7%) from the previous year. The Trade Act program generated revenue of \$1,570,323 last year as compared to \$2,797,373 this year, for a 178.1% increase. Grant revenue generated from the WIA Dislocated Worker program increased from \$1,101,178 last year to \$2,777,180 this year, a 152.2% increase. The WIA Youth program grant revenue increased from \$915,102 last year to \$1,124,598 this year, a 22.9% increase. These three grants make up the majority of the increase in grant revenue over the prior year.
- In governmental funds, the total fund balance increased by \$939.

A synopsis of key financial activities for the June 30, 2007, fiscal year is as follows:

- <u>Trade Act</u>: As detailed above, the trade funding has almost doubled this year. It has been a constant struggle throughout the year to manage this funding due in part to the method used by the state to allocate the funds.
- Work First: The Work First program is funded with multiple funding sources, each with unique rules and allowances. It was a challenge managing the various funding streams during the year because, again, there were numerous funding shifts. The Work First Temporary Assistance for Needy Families (TANF) funding went from \$1,627,482 last year to \$1,311,701 this year, a decrease of \$315,781. The Work First General Fund/General Purpose (GF/GP) funding went from \$430,933 last year to \$228,309 this year, a decrease of \$202,624. The Work First Reed Act funding decreased from \$100,050 last year to \$69,194 this year, a decrease of \$30,856. The Work First TANF Supportive Services funding increased slightly from \$109,500 last year to \$119,922 this year. Workforce Investment Act (WIA) Statewide Activities funds were substituted for Work First TANF funds during the year, resulting in expenditures of \$73,056 this year. Overall, the Work First funding decreased from \$2,267,965 last year to \$1,802,182 this year, for a decrease of 20.5%.

#### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to CAMWC's basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements; (2) fund financial statements; and (3) notes to the financial statements. In addition, other information supplementary to the basic financial statements is provided.

#### **Government-Wide Financial Statements**

- The government-wide financial statements are the statement of net assets and the statement of activities. These statements present an aggregate view of CAMWC's finances in a manner similar to private and nonprofit sectors.
- The statement of net assets presents information on all of CAMWC's assets and liabilities, with the difference between the two being reported as net assets.

Management's Discussion and Analysis

### Government-Wide Financial Statements (Continued)

- The statement of activities presents information showing how CAMWC's net assets changed during the year.
- The government-wide financial statements are shown on pages 9 and 10 of this report.

#### **Fund Financial Statements**

- CAMWC also produces fund financial statements. A fund is a grouping of related accounts that are used to
  maintain control over resources that have been segregated for specific activities. CAMWC, like other
  federal, state, and local governments, uses fund accounting to demonstrate compliance with finance-related
  legal requirements. Fund statements generally report operations in more detail than CAMWC's
  government-wide statements.
- There are two fund financial statements: governmental fund balance sheet and governmental fund revenue, expenditures, and changes in fund balance.
- CAMWC has only one fund, the governmental general fund. The general fund accounts for all federal, state, and local grant-funded programs.

The major features of CAMWC's financial statements, including the portion of the activities reported and the type of information contained, is shown in Table 1 on the following page.

-	Government-Wide Statements	Fund Financial Statements Governmental
Scope	Entire Government	The programmatic and operating activities of the CAMWC, such as employment and training.
Required Financial Statements	Statement of net assets and statement of activities	Balance sheet and statement of revenue, expenditures, and changes in fund balance.
Basis of Accounting and Measurement Focus	Accrual accounting and economic resources focus	Modified accrual accounting. Current financial resources focus.
Type of Asset and Liability Information	All assets and liabilities, both financial and capital, short-term and long-term	Generally includes assets expected to be used up and liabilities that come due during the year or soon thereafter. No capital assets or long-term liabilities included.
Type of Inflow and Outflow Information	All revenue and expenses during the year, regardless of when cash is received or paid	Revenue for which cash is received during or soon after the end of the year, expenditures when goods or services have been received and the related liability is due and payable.

#### Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to the full understanding of the data provided in CAMWC's government-wide and fund financial statements. The notes to the financial statements can be found on pages 15 through 20 of this report.

Management's Discussion and Analysis

### **Government-Wide Financial Analysis**

Net assets may serve over time as a useful indicator of a government's financial position. In the case of CAMWC, assets exceeded liabilities by \$140,891 and \$111,718 at June 30, 2007 and 2006, respectively. Table 1 below provides a summary of CAMWC's net assets for the years ended June 30, 2007 and 2006.

Table 1
Condensed Statement of Net Assets

	Governmental Activities 2007			Governmental Activities 2006		
Current and other assets	\$	1,094,104	\$	782,327		
Capital assets		44,682		16,448		
Total assets		1,138,786		<u>798,775</u>		
Current liabilities  Total liabilities	· ·	997,895 997,895		687,057 687,057		
Net assets: Invested in capital assets Unrestricted		44,682 96,209		16,448 95,270		
Total net assets	\$	140,891	\$	111,718		

Current assets increased \$311,777 due primarily to grants receivable increasing \$343,237. Capital assets increased \$28,234 due to the net effect of the purchase of \$47,040 of assets and depreciation expense of \$18,806. Total liabilities increased \$310,838 as a result of a \$322,560 increase in accounts payable, a \$15,223 decrease due to related party, and an increase of \$3,501 in unearned revenue.

Management's Discussion and Analysis

#### Change in Net Assets

Table 2 summarizes the change in net assets for fiscal years 2007 and 2006.

# Table 2 Change in Net Assets

	2007	Percentage of Funding	2006	Percentage of Funding
Revenue:				
Federal grant revenue	\$ 11,568,156	98.05%	\$ 7,002,965	94.19%
State grant revenue	228,309	1.94%	430,933	5.80%
Other revenue	1,283	0.01%	1,055	0.01%
Total revenue	11,797,748	100.00%	7,434,953	100.00%
Expenses:				
Other services and charges	11,755,057	99.89%	7,320,851	98.33%
Supplies	13,518	0.11%	124,113	1.67%
Total expenditures	11,768,575	100.00%	7,444,964	100.00%
Changes in net assets	29,173		( 10,011)	
Net assets - beginning of year	111,718		121,729	
Net assets - end of year	\$ 140,891		\$ 111,718	

As shown, federal and state grant revenue provides virtually all of the funds for governmental activities, which are expended on administration, job training, and employment activities. Total revenue for 2006 was \$7,434,953 or 37% less than 2007. Total agency expenditures increased by 58% from 2006 to 2007, as a result of the increase in grant revenue.

#### **Governmental Funds**

CAMWC completed the 2007 fiscal year with a total governmental fund balance of \$96,209, as compared to the 2006 year-end fund balance of \$95,270.

#### General Fund Budgetary Highlights

Significant differences between original and final amended budget and actual financial results are summarized as follows:

- Federal grant revenue was under budget by \$1,411,794. CAMWC budgeted for a significant increase in Trade Act funding; however, the actual Trade Act monies earned were less than budgeted projections.
- Other services and charges were under budget by \$1,428,459. The shortfall in expenditures follows the shortfall in funding previously described.

Central Area Michigan Wo	orks! Consortium
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Management's Discussion and Analysis

#### **Capital Assets**

At the end of the 2007 fiscal year, CAMWC had invested a cumulative of \$191,253 in capital assets, consisting entirely of equipment (see Table 3). This amount represents an increase of \$29,228 due to the purchase of equipment. Additional information about capital assets can be found in Note 4, page 19. CAMWC recognized depreciation expense of \$18,806 for governmental activities. Total accumulated depreciation on these assets was \$146,571.

Table 3
Capital Assets

	2007			2006	% Change	
Equipment Accumulated depreciation	\$ (	191,253 146,571)	\$ _(	162,025 145,577)	18.04% 0.68%	
Totals	\$	44,682	\$	16,448		

### Factors Bearing on Central Area Michigan Works! Consortium's Future

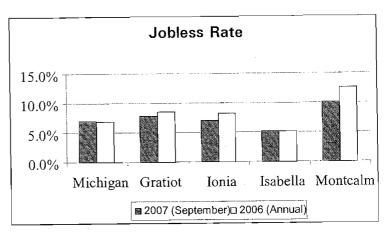
Funding, disjointed state initiatives, and a high jobless rate are the three major factors bearing on CAMWC's future. This year, CAMWC's funding increased by 58.7%. Yet, the increase was only after significant disruption to programs and services. In January, all new trade funded enrollment was discontinued until additional funding was received. Those additional funds were received in April 2007 and services resumed. Unfortunately, funding shortfalls have become routine in service delivery and there are ongoing starts and stops to programming. This has made program management more difficult and limits our contractors' ability to consider new and creative services when funding is inconsistent and uncertain. The substantial increase in funding will cause future problems. Eventually, the funding levels will decrease resulting in a mini dislocation with the organizational structure. With increased funding and more clients, there has been an increase in staffing and infrastructure in the Greenville Service Center. As funding declines, staffing levels and infrastructure will also have to be reduced correspondingly.

In addition to a lack of funding for the foundation programming (Trade, WIA Dislocated Worker) to meet immediate need, a number of new initiatives were rolled out by the state including 21<sup>st</sup> Century, Work Incentive Grant, and Dislocated Worker Scholarships. These initiatives use scarce resources including staff time and state-level resources when there are needs within the foundation programs/funding.

Management's Discussion and Analysis

## Factors Bearing on Central Area Michigan Works! Consortium's Future (Continued)

The third significant factor impacting our future is the jobless rate for the region. CAMWC's 2006 annual jobless rate and September 2007 jobless rate for three of the four counties is higher than the overall statewide rate. In 2007, the jobless rate has been declining, this may be because of lost hope with individuals; therefore, they are no longer counted in the labor force. Higher unemployment translates into individuals needing more costly services to acquire skill sets that are perceived as valuable to local employers and more individuals may be seeking employment outside of the region. Depending



on where employment is gained, there may be a decline in population; fewer people and less purchasing power results in a declining, stagnant, or substantially less robust local economy. If families are relocating outside of the region, this may have a negative impact on K-12 student populations, resulting in less education funding and ultimately less money turning over in the local economy.

## Contacting the Central Area Michigan Works! Consortium's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of CAMWC's finances and to demonstrate CAMWC's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Vice President of Finance, Central Area Michigan Works! Consortium, 904 Oak Drive - Turk Lake, P.O. Box 368, Greenville, Michigan 48838.

Statement of Net Assets

Statement of 140t / 2550to	
June 30, 2007	
Assets:	
Cash	\$ 83,981
Grants receivable	1,010,123
Capital assets, net of accumulated depreciation	44,682
TOTAL ASSETS	\$ 1,138,786
Liabilities:	ф 011.654
Accounts payable	\$ 911,654
Due to related party	82,740
Unearned revenue	3,501
Total liabilities	997,895
Net assets:	
Invested in capital assets	44,682
Unrestricted	96,209
Total net assets	140,891
TOTAL LIABILITIES AND NET ASSETS	\$ 1,138,786

Statement of Activities Year Ended June 30, 2007

Functions/Programs	Expenses	Program Operating Grants and Contributions	Gr	nues Capital rants and tributions	Rev Ch No P Gov Go	(Expenses) renue and ranges in et Assets rimary ernmental vernment ctivities
Governmental activities:  Job training	\$11,768,231	\$11,749,425	\$	47,040	\$_	28,234
Total program activities	11,768,231	11,749,425		47,040		28,234
Support services:  Corporate activities	344	0		0	_(	344)
Total support services	344	0		0	(	344)
Total governmental activities	\$11,768,575	<u>\$11,749,425</u>	\$	47,040		27,890
	General revenue - in	nterest earnings				1,283
	Change in net assets Net assets - June 30		_		_	29,173 111,718
	Net assets - June 30	, 2007			\$	140,891

Balance Sheet - Governmental Fund June 30, 2007 Assets: \$ 83,981 Cash 1,010,123 Grants receivable 1,094,104 TOTAL ASSETS Liabilities: 911,654 \$ Accounts payable 82,740 Due to related party 3,501 Unearned revenue 997,895 Total liabilities 96,209 Fund balances - unrestricted \$ 1,094,104 TOTAL LIABILITIES AND FUND BALANCE

Reconciliation of Balance Sheet - Governmental Funds to the Statement of Net Assets June 30, 2007 96,209 Total fund balance - governmental funds Total net assets reported to governmental activities in the statement of net assets are different from the amount reported above as to governmental funds balance because: Capital assets used in government activities are not financial resources and, therefore, are not reported in the fund statements. Amounts reported for governmental activities in the statement of net assets are: 191,253 Governmental capital assets 146,571) Governmental accumulated depreciation 44,682 140,891 Total net assets - governmental activities

Statement of Revenue, Expenditures, and Changes in Fund Balance - All Governmental Fund Types
Year Ended June 30, 2007

<del></del>	
Revenue:	
Federal grants	\$ 11,568,156
State grants	228,309
Other revenue	1,283
Total revenue	11,797,748
Expenditures:	
Supplies	13,518
Other services and charges	11,783,291
Total expenditures	11,796,809
Excess of revenue over expenditures	939
Fund balance - June 30, 2006	95,270
Fund balance - June 30, 2007	\$ 96,209

Reconciliation of Statement of Revenue, Expenditures, and Changes in Fund Balance of Governmental Funds to the Statement of Activities Year Ended June 30, 2007

Net change in fund balances - total governmental funds

\$ 939

Amounts reported for governmental activities in the statement of activities are different because:

The acquisition of capital assets are reported in the governmental funds as expenditures. However, for governmental activities, those costs are shown in the statement of net assets and allocated over their estimated useful lives as annual depreciation expenses in the statement of activities.

Asset purchases expensed in the statement of revenue, expenditures, and changes in fund balance of governmental funds

47,040

Depreciation expense reported in the statement of activities

18,806)

Amount by which capital outlays are less than depreciation in the current period

28,234

Change in net assets - governmental activities

\$ 29,173

Notes to Financial Statements

### Note 1 Summary of Significant Accounting Policies

#### Reporting Entity

Central Area Michigan Works! Consortium is a consortium of governments organized in 1983 to administer job training programs and other funding for Central Area Michigan Works'! service delivery area. CAMWC includes the Michigan counties of Gratiot, Ionia, Isabella, and Montcalm and receives 100% of its revenue from grants provided by the Michigan Department of Labor and Economic Development.

The financial statements of CAMWC have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Government-wide financial statements are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989, (when applicable) that do not conflict with or contradict GASB pronouncements. The significant accounting principles and policies utilized by CAMWC are described below.

#### **Basis of Presentation**

#### **Government-Wide Statements**

The government-wide financial statements (i.e., the statement of net assets and statement of activities) present financial information about CAMWC's nonfiduciary activities as a whole. Governmental activities generally are financed through intergovernmental revenue and other nonexchange transactions.

The statement of activities presents the degree to which the direct expenses of a given function are offset by program revenue. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Program revenue consists of grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenue that is not classified as program revenue, including all interest income, is presented as general revenue.

CAMWC applies restricted resources first when an expense is incurred for a purpose for which both restricted and unrestricted net assets are available. Depreciation expense which can be specifically identified by function is included in the direct expenses of the function.

#### **Fund Financial Statements**

The accounts of CAMWC are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained, consistent with legal and managerial requirements.

Notes to Financial Statements

### Note 1 Summary of Significant Accounting Policies (Continued)

Fund Financial Statements (Continued)

CAMWC reports the following major governmental fund:

#### **General Fund**

This is CAMWC's primary operating funds. It accounts for all financial activity, including activities associated with providing job training and other social service programs.

#### Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which CAMWC gives or receives value without directly receiving or giving equal value in exchange, include grants, entitlements, and donations. On an accrual basis, revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Interest earnings on temporary investments are recognized in the fiscal period earned.

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenue is recognized when measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. CAMWC considers all revenue reported in the governmental funds to be available if the revenue is collected within 60 days after the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for certain compensated absences which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

Unearned revenue is reported on the balance sheet when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Unearned revenue also arises when resources are received by CAMWC before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods when both revenue recognition criteria are met, or when government has a legal claim to the resources, the liability on the balance sheet is removed and revenue is recognized.

#### Capital Assets

Capital assets are reported at actual cost. Donated assets are reported at estimated fair market value at the time received. Capital assets are recorded in the government-wide financial statements but are not reported in the fund financial statements.

Notes to Financial Statements

### Note 1 Summary of Significant Accounting Policies (Continued)

#### Capital Assets (Continued)

Capitalization thresholds (the dollar value above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the government-wide financial statements are as follows:

	Capitalization	Depreciation	Estimated
	Threshold	Method	<u>Useful Life</u>
Equipment	\$5,000	Straight line	3

#### Federal and State Grant Revenue

Grants are recorded as invoiced to the funding source. Revenue is recognized in the accounting period when the related expenses are incurred. Amounts received or receivable in excess of expenses are reflected as unearned revenue.

#### **Cost Allocation**

Joint costs are allocated to benefiting programs using various allocation methods, depending on the type of joint cost being allocated. Whenever possible, costs are allocated directly to each program. Joint costs are those costs incurred for the common benefit of all CAMWC programs that cannot be readily identified with a final cost objective.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Income Taxes**

CAMWC is a consortium of governments organized under Michigan Public Act 7 of 1967 and is exempt from federal and Michigan income taxes.

#### **Budgetary Accounting**

An annual budget is adopted on a basis consistent with accounting principles generally accepted in the United States for the general fund. The budget document presents information by fund, activity, and line items. CAMWC's Board approves the original budget at the beginning of the fiscal year. Amendments, if any, are approved periodically during the year.

Notes to Financial Statements

#### Note 2 Grants Receivable

Grants receivable at June 30, 2007, consist of the following:

Grant	<u> </u>		
WIA Local Administration	\$	11,815	
WIA Youth		149,414	
WIA Dislocated Worker		244,547	
WIA Dislocated Worker - Scholarships		4,938	
WIA Performance Incentive		29,201	
Trade Act		265,180	
Trade Act - Job Search/Relocation		1,474	
WIA Incumbent Worker		28,414	
WIA 21 <sup>st</sup> Century Workforce		569	
WIA Statewide Activities - One Stop Operation		71,699	
WIA Statewide Activities - Work First		73,056	
Work Incentive Grant		1,037	
Work First - TANF		55,370	
Unemployment Insurance (Reed Act Distribution - Work First)		3,028	
GF/GP State		9,111	
Work First - TANF Supportive Services		15,025	
Employment Services		42,312	
Food Stamp Employment and Training		3,906	
Food Stamp Supportive Services		27	
<u>Total</u>	\$_	1,010,123	

### Note 3 Transactions With Related Parties

CAMWC has contracted with EightCAP, Inc. to serve as the administrative entity for which EightCAP, Inc. receives reimbursements for administrative expenses. CAMWC and EightCAP, Inc. are operated by the same upper level management team. Expenses for administration, information technology services, and one-stop center costs related to EightCAP, Inc. for the year ended June 30, 2007, were \$1,136,915. As of June 30, 2007, there was an amount due to EightCAP, Inc. of \$82,740.

Notes to Financial Statements

### Note 4 Capital Assets

Capital asset balances and activity for the year ended June 30, 2007, were as follows:

	Beginning Balance	Increa <u>ses</u>	Decreases	Ending Balance
Governmental activities: Capital assets being depreciated: Equipment	\$_162,025	\$ 47 <u>,</u> 040	(\$ 17,812)	\$ 191 <u>,253</u>
Total capital assets being depreciated	162,025	47,040	( 17,812)	191,253
Less accumulated depreciation for: <u>Equipment</u>	( 145,577)	( 18,806)	17,812	( 146,571)
Total accumulated depreciation	( 145,577)	( 18,806)	17,812	( 146,571)
Governmental activities capital assets, net of accumulated depreciation	\$ 16 <u>,4</u> 48	\$ 28,234	\$ 0	\$ <u>44,682</u>

Depreciation expense of \$18,806 has been allocated to the job training function.

#### Note 5 Cash

CAMWC maintains a cash balance at a local bank in an interest-bearing checking account. CAMWC does not have a formal policy that limits its exposure to fair value losses arising from increasing interest rates. As of June 30, 2007, the bank balance was \$84,416 and the carrying amount was \$83,981. The account at this institution is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$100,000. Balances in excess of \$100,000 are not collaterally secured by the bank. Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, CAMWC will not be able to recover deposits that are in the possession of an outside party. As of June 30, 2007, CAMWC has a custodial credit risk on its deposits of \$0. At various times during the year, CAMWC's deposits may have been higher or lower than the balance as of June 30, 2007. This means that CAMWC's custodial credit risk could have been higher or lower at those times.

#### Note 6 Operating Leases

CAMWC leases space from an unrelated third party for operation of their programs. Rent expense for the year ended June 30, 2007, was \$197,702. Future minimum lease payments on noncancelable leases having terms beyond June 30, 2007, are as follows:

2008 2009 2010 2011 2012	\$	176,228 151,700 78,000 26,000 0
Total	\$	431,928

Notes to Financial Statements

### Note 7 Commitments and Contingencies

There is a lawsuit pending against CAMWC by an individual alleging discrimination. The lawsuit is in the discovery stage and its ultimate conclusion as well as any monetary damages which may be assessed against CAMWC as a result of their settlement cannot be estimated at this time. CAMWC has insurance which could cover all or a significant portion of this potential claim.

# **Additional Information**

Schedule A-1
Schedule of Expenditures of Federal Awards and Other Financial Assistance
Year Ended June 30, 2007

CFDA Number	Grant Number	Program Name	Grantor Program Agency Period		Program or Award Amount Exp		Expenditures	
		S IDENTIFIED IN THE CATALOG		IC ASSISTANCE				
	of Agriculture	io ibertification in the orthogon	31 1 20 2111 12 0 0 111 20 1					
10.561	N/A	Food Stamp Employment and Training	MI Dept. of Labor & Economic Growth	10/01/05-09/30/06	\$ 93,997	\$	1,906	
10.561	N/A	Food Stamp Employment and Training Supportive Services	MI Dept. of Labor & Economic Growth	10/01/05-09/30/06	2,046	(	15)	
10.561	N/A	Food Stamp Employment and Training	MI Dept. of Labor & Economic Growth	10/01/06-09/30/07	71,293		12,456	
10.561	N/A	Food Stamp Employment and Training Supportive Services	MI Dept. of Labor & Economic Growth	10/01/06-09/30/07	2,141		27	
		Subtotal 10.561 (includes subcont		\$3,602)			14,374	
Department	of Labor							
17.207	N/A	Employment Service	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	433,289		404,026	
		Subtotal 17.207 (includes subcon	tracted expenditures of	\$329,234)			404,026	
17.225	N/A	Unemployment Insurance (Reed Act Distribution - Work First)	MI Dept. of Labor & Economic Growth	10/01/05-09/30/06	195,512		63,266	
17.225	N/A	Unemployment Insurance (Reed Act Distribution - Work First)	MI Dept. of Labor & Economic Growth	10/01/06-09/30/07	21,759		5,928	
		Subtotal 17.225 (includes subcon		\$32,618)			69,194	
17.245	N/A	Trade Act	MI Dept. of Labor & Economic Growth	10/01/05-09/30/06	3,552,267	2.	087,070	
17.245	N/A	Trade Act - Job Search/Relocation	MI Dept. of Labor & Economic Growth	10/01/05-09/30/06	21,750		21,750	
17.245	N/A	Trade Act	MI Dept. of Labor & Economic Growth	10/01/06-09/30/07	4,878,389	2	,247,102	
17.245	N/A	Trade Act - Job Search/Relocation	MI Dept. of Labor & Economic Growth	10/01/06-09/30/07	12,757		11,774	
		Subtotal 17.245 (includes subcor	tracted expenditures of	\$4,222,697)		4	,367,696	
17.258	N/A	WIA Adult	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	772,840		685,954	
17.258	N/A	WIA Local Administration	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	66,692		66,692	
17.258	N/A	WIA Statewide Activities Capacity Building	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	18,490		18,490	
17.258	N/A	WIA Statewide Activities Youth	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	6,684		6,684	
17.258	N/A	WIA Statewide Activities Incentive	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	7,499		7,499	
17.258	N/A	WIA Statewide Activities Work First	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	22,640		18,949	
17.258	N/A	WIA Statewide Activities One Stop Operation	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	24,600		24,600	
		Subtotal 17.258 (includes subcon		\$663,670)			828,868	

Schedule A-2
Schedule of Expenditures of Federal Awards and Other Financial Assistance
Year Ended June 30, 2007

CFDA	Grant	Program	Grantor	Program	Program or Award	
Number	Number	Name	Agency	Period	Amount	Expenditures
ASSISTANC	E PROGRAMS	AS IDENTIFIED IN THE CATALOG	G OF FEDERAL DOMEST	IC ASSISTANCE (Cor	ntinued)	
Department	of Labor (Conti	nued)				
17.259	N/A	WIA Youth	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	1,309,749	1,124,598
17.259	N/A	WIA Local Administration	MI Dept. of Labor &  Economic Growth	07/01/06-06/30/07	142,002	95,933
17.259	N/A	WIA Statewide Activities Capacity Building	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	20,081	20,081
17.259	N/A	WIA Statewide Activities Youth	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	7,259	7,259
17.259	N/A	WIA Statewide Activities	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	8,144	8,144
17.259	N/A	WIA Statewide Activities Work First	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	24,695	20,686
17.259	N/A	WIA Statewide Activities One Stop Operation	Ml Dept. of Labor & Economic Growth	07/01/06-06/30/07	26,738	26,738
		Subtotal 17,259 (includes subco		61,047,191)		1,303,439
17.260	N/A	WIA Dislocated Worker	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	3,409,367	2,777,180
17.260	N/A	WIA Local Administration	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	135,637	104,401
17.260	N/A	WIA 21st Century Workforce	MI Dept. of Labor & Economic Growth	08/01/06-06/30/07	50,000	3,469
17.260	N/A	WIA Rapid Response - Scholars		07/01/06-06/30/07	53,938	53,938
17.260	N/A	WIA Incumbent Worker	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	69,843	68,114
17.260	N/A	WIA Statewide Activities Capacity Building	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	33,429	33,429
17.260	N/A	WIA Statewide Activities Youth	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	12,085	12,085
17.260	N/A	WIA Statewide Activities Incentive	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	13,558	13,558
17.260	N/A	WIA Statewide Activities Work First	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	40,093	33,421
17.260	N/A	WIA Statewide Activities One Stop Operation	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	44,303	44,303
		Subtotal 17.260 (includes subco		\$2,732,729)		3,143,898
		Subtotal 17.258, 17.259, and 17	7,260 Cluster			5,276,205
17.266	N/A	Work Incentive Grant	MI Dept. of Labor & Economic Growth	07/01/06-06/30/07	10,000	5,037
			Economic Glowin			

Schedule A-3
Schedule of Expenditures of Federal Awards and Other Financial Assistance
Year Ended June 30, 2007

					Program	
CFDA	Grant	Program	Grantor	Program	or Award	
Number	Number	Name	Agency	Period	Amount	Expenditures
ASSISTANC	E PROGRAMS A	AS IDENTIFIED IN THE CATALOG	OF FEDERAL DOMEST	IC ASSISTANCE (Co	ntinued)	
Department	of Health and H	iuman Services				
93.558	N/A	Temporary Assistance for Needy	MI Dept. of Labor &	10/01/05-09/30/06	1,491,843	355,486
		Families	Economic Growth			
93.558	N/A	Temporary Assistance for Needy	MI Dept. of Labor &	10/01/06-09/30/07	1,346,681	956,215
		Families	Economic Growth			
93.558	N/A	Temporary Assistance for Needy	MI Dept. of Labor &	10/01/05-08/31/06	114,000	24,896
		Families - Supportive Services	Economic Growth			
93.558	N/A	Temporary Assistance for Needy	MI Dept. of Labor &	10/01/06-08/31/07	114,000	95,026
		Families - Supportive Services	Economic Growth			
		Subtotal 93.558 (includes subcor	tracted expenditures of S	\$1,277,266)		1,431,623
		Total Federal Programs				11,568,155
STATE PRO	GRAMS					
	N/A	Work First (GF/GP)	MI Dept. of Labor &	10/01/05-09/30/06	297 <b>,7</b> 04	28,498
		, ,	Economic Growth			
	N/A	Work First (GF/GP)	MI Dept. of Labor &	10/01/06-09/30/07	297,639	199,812
			Economic Growth			
		Total State Programs (included	subcontracted expenditu	res of \$198,533)		228,310
OTHER EXP						
	N/A	Other				344
		TOTAL				\$ 11,796,809

#### Note to Schedule of Expenditures of Federal Awards and Other Financial Assistance

This schedule includes the federal, state, and other grant activity of Central Area Michigan Works! Consortium and is presented on the accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

The programs listed above do not have program numbers. Each program is identified by their program name.

Schedule B Budgetary Comparison Schedule - General Fund Year Ended June 30, 2007

		Budgeted	Am	ounts				nount Over (Under)
		Original		Final	Actual		Final Budget	
Revenue:					Φ.	11.500.150	ζΦ	1 411 704
Federal grants	\$	8,180,750	\$	12,979,950	\$	11,568,156	(\$	1,411,794)
State grants		253,500		252,000		228,309	(	23,691)
Other revenue		1,350		1,350		1,283	_(	67)
Total revenue	•	8,435,600		13,233,300		11,7 <u>9</u> 7,748	(	1,435,552)
Expenditures:								
Supplies		99,500		20,400		13,518	(	6,882)
Other services and charges		8,314,950		13,211,750		11,783,291	(	1,428,459)
Capital outlay		20,000		0		0	_	0
Total expenditures		8,434,450		13,232,150	_	11,796,809	(	1,435,341)
Excess of revenue over expenditures		1,150		1,150		939	(	211)
Fund balance - June 30, 2006		95,215		95,270		95,270		0
Fund balance - June 30, 2007	\$_	96,365	_\$	96,420	\$	96,209	(\$	

# WIPFLi

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>
Board of Directors Central Area Michigan Works! Consortium Greenville, Michigan
We have audited the financial statements of the governmental activities and the major fund of Central Area Michigan Works! Consortium as of and for the year ended June 30, 2007, and have issued our report thereon dated January 11, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in <i>Government Auditing Standards</i> , issued by the Comptroller General of the United States.
Internal Control Over Financial Reporting
In planning and performing our audit, we considered Central Area Michigan Works! Consortium's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Central Area Michigan Works! Consortium's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Central Area Michigan Works! Consortium's internal control over financial reporting.
A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects Central Area Michigan Works! Consortium's ability to initiate, authorize, record, process, or report financial data reliably in accordance with accounting principles generally accepted in the United States such that there is more than a remote likelihood that a misstatement of Central Area Michigan Works! Consortium's financial statements that are more than inconsequential will not be prevented or detected by Central Area Michigan Works! Consortium's internal control.
A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Central Area Michigan Works! Consortium's internal control.
Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### **Compliance and Other Matters**

ippli LLP

As part of obtaining reasonable assurance about whether Central Area Michigan Works! Consortium's financial statements are free of material misstatement; we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance and other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the Board of Directors, others within Central Area Michigan Works! Consortium, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wipfli LLP

January 11, 2008 Madison, Wisconsin



Works! internal control over compliance.

AAT				
Independent Auditor's Report on Compliance With Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance With OMB Circular A-133				
Board of D Central Are Greenville,	a Michigan Works! Consortium			
Compliand	ce ·			
requirement Supplement Area Michi section of the regulations. Area Michi	dited the compliance of Central Area Michigan Works! Consortium with the types of compliance its described in the <i>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance</i> that are applicable to each of its major federal programs for the year ended June 30, 2007. Central gan Works! Consortium's major federal programs are identified in the summary of auditor's results the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, contracts, and grants applicable to each of its major federal programs is the responsibility of Central gan Works! Consortium's management. Our responsibility is to express an opinion on Central Area Works! Consortium's compliance based on our audit.			
standards a General of Organization reasonable that could hat test basis, performing provides a s	ted our audit in accordance with auditing standards generally accepted in the United States; the pplicable to financial audits contained in <i>Government Auditing Standards</i> , issued by the Comptroller the United States; and OMB Circular A-133, <i>Audits of States, Local Governments, and Non-Profit ons</i> . Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain assurance about whether noncompliance with the types of compliance requirements referred to above have a direct and material effect on a major federal program occurred. An audit includes examining, on evidence about Central Area Michigan Works! Consortium's compliance with those requirements and such other procedures as we considered necessary in the circumstances. We believe that our audit reasonable basis for our opinion. Our audit does not provide a legal determination on Central Area Vorks! Consortium's compliance with those requirements.			
	ion, Central Area Michigan Works! Consortium complied, in all material respects, with the requirements above that are applicable to each of its major federal programs for the year ended June 30, 2007.			
Internal C	ontrol Over Compliance			
effective in to federal p Consortium major feder compliance	ement of Central Area Michigan Works! Consortium is responsible for establishing and maintaining ternal control over compliance with requirements of laws, regulations, contracts, and grants applicable rograms. In planning and performing our audit, we considered Central Area Michigan Works! and internal control over compliance with requirements that could have a direct and material effect on a real program in order to determine our auditing procedures for the purpose of expressing our opinion on the purpose of expressing an opinion on the effectiveness of internal control over to Accordingly, we do not express an opinion on the effectiveness of Central Area Michigan Area			

A control deficiency in an organization's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of federal and state programs on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the ability to administer federal programs such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the organization's internal control. There were no significant deficiencies identified.
A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more that a remote likelihood that material noncompliance with a type of compliance requirement of federal and state programs will not be prevented or detected by the organization's internal control.
This report is intended solely for the information and use of management, the Board of Directors, others within Central Area Michigan Works! Consortium, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.
Wipfli LLP
January 11, 2008 Madison, Wisconsin

Schedule of Findings and Questioned Costs

#### A. Summary of Auditor's Results

- 1. The auditor's report expresses an unqualified opinion on the financial statements of CAMWC.
- 2. No significant deficiencies relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards.
- 3. No instances of noncompliance material to the financial statements of CAMWC were disclosed during the audit.
- 4. No significant deficiencies were disclosed during the audit of the major federal award programs as reported in the Independent Auditor's Report on Compliance With Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance With OMB Circular A-133.
- 5. The auditor's report on compliance for the major federal award programs for CAMWC expresses an unqualified opinion.
- 6. There were no audit findings relative to the major federal award programs for CAMWC.
- 7. The programs tested as a major program were the Department of Labor Employment Service, CFDA #17.207, and Department of Labor Workforce Investment Act Grant, Cluster CFDA #17.258, #17.259, and #17.260.
- 8. The threshold for distinguishing Type A and B programs was \$347,045.
- 9. CAMWC was determined to be a low-risk auditee.
- B. Findings Financial Statements Audit

None

C. Findings and Questioned Costs - Major Federal Award Programs Audit

Findings:

None

**Questioned Costs:** 

None

90383/2007/FS.1\_790383fs - GASB - CAMW Consortium (CaseWare)



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### SUMMARY SCHEDULE OF AUDIT FINDINGS

As required by OMB Circular A-133, the following is a summary schedule of prior year and current year audit findings for the Central Area Michigan Works! Consortium:

### 1. Status of Prior Year Findings

There were no audit findings for the year ended June 30, 2006.

### 2. Status of Current Year Findings

January Miller

There were no audit findings for the year ended June 30, 2007.

I certify that the above information is accurate to the best of my knowledge.

Tammy Miller

Vice President of Finance